

BERRYESSA EDUCATION FOUNDATION

Meeting Summary

Meeting Date & Time: April 25, 2017 @ 5:00 p.m.

Topic	Action
Welcome and Introductions	<p>Meeting called to order at 5:05 p.m. and introductions were made.</p> <p>Members present: Katie Angarano, Alisha Asano, Rodney Asano, Nancy Flippin, Kim Gomez, Linda Locke, Carol Mar, John Nguyen, Maila Nguyen, Vicky Nguyen, Kelly Ouyang, Youngmi Park, Harriette Quilicot, Margot Sandoval, James Vaughn</p>
Minutes from	The March 28, 2017 minutes were reviewed and approved as presented. Motioned by Katie Angarano, 2 nd by Maila Nguyen.
Financial Report	<p>Maila Nguyen presented the financial report as of April 25, 2017, as follows:</p> <p style="padding-left: 40px;">Total Assets: <u>\$180,988.97</u> Total Income: <u>\$6,494.33</u> Expenses: <u>\$7,095.88</u> Unrestricted Assets: <u>\$68,520.34</u></p>
Raffle – Final Accounting	<p>Maila Nguyen presented the final account for the March 25, 2017 Raffle, as follows:</p> <p style="padding-left: 40px;">Sales and monetary donations: \$32,190.00 Expenses for prizes and printing: <u>\$ 2,918.96</u> Total Income: \$29,271.04</p>
Grants for Schools: <ul style="list-style-type: none"> • Guidelines & Amounts • Financial Requirements • Timeline • Scheduling 	<p>The school wide grant guidelines were discussed and recommended that the last school wide grants presentations be due January 15th. It was encouraged that members remind their colleagues to begin discussion as to what to apply for the school wide grants, since all staff must agree on it.</p> <p>After a discussion by all members, it was recommended that all school wide grants be due to the committee by the end of October and that only four (4) grants be open for the following meeting on a first come, first serve basis. All other schools would be notified as to what meeting they will come and present their grant. Regular grants will keep the same deadlines. Keep grants presentations to six (6) presentations, with priority of four (4) school grants at each meeting.</p>

	Motioned by Katie Angarano, 2 nd by James Vaughn, all approved, one (1) abstained.
Meeting Dates for 2017-18	A draft copy of the 2017-18 Meeting Dates and Grant Deadlines was handed out to all members. Meetings are scheduled for the 4 th Tuesday of each month from September through April.
Adjournment	Meeting was adjourned at 6:14 p.m.